

法規名稱	營養學系博士班修業辦法 Regulations for the Doctoral Program in the Department of Nutrition	最新修正日期	113/04/23
制定單位	健康管理學院營養學系 Department of Nutrition	頁碼 / 總頁數	第1頁/共9頁

中山醫學大學營養學系博士班修業辦法

- 第一條 本修業辦法依據「中山醫學大學學則」第七十二條規定訂定之。
- 第二條 學位授予
本系博士班符合畢業資格者，依學位授予法規定授予以理學博士學位。
- 第三條 修業年限：2~7 年
- 第四條 學籍
一、本系學生經核准得同時在本校或國內外大學修讀學位。本系學生申請雙重學籍應向原就讀系所提出，須經系主任、院長、教務長及校長核可。未經核准經查出者以退學處分。
二、學生休、退學依「中山醫學大學學生休學辦法」及「中山醫學大學學則」辦理。
- 第五條 學分及課程
一、畢業學分需達 38 學分(必修 20 學分、選修 6 學分、博士論文 12 學分)。自 102 學年度後入學之學生，畢業學分需達 30 學分(必修 14 學分、選修 4 學分、博士論文 12 學分)。
二、本系所開設必、選修課程，學生須依規定修課。成績以 70 分以上為通過標準。
三、每學期「專題討論」若缺席三次以上(含三次)時，則該「專題討論」總成績以不及格論之，必須重修。
四、博士班於畢業前須完成二篇論文，並以第一作者發表於具有 Impact Factor 之 SCI、SSCI 或 SCIE 期刊中(Accept 即可，並附證明)，須加註本系英文名稱。
五、須完成「學術研究倫理教育課程」(可透過網路教學平台自行觀看且通過線上測驗達及格標準)，未完成本課程或未通過測驗者不得申請學位考試。
- 第六條 請假規則依「中山醫學大學學生請假規則」辦理。
- 第七條 選定指導教授規則
一、本系研究生選擇指導教授，應考慮指導教授之專長與經驗、學習環境與自己的研究目標。並將論文指導教授同意單於考入本系當學年度第一學期開學後一個月內繳至系辦公室。
二、指導教授必須是本系之專任教授或專任副教授三年以上資格者(碩士班學生逕修讀博士學位入學者不在此規範)。
三、研究生之共同指導教師，得商請校外之學術單位，學有專長者擔任之，但需經過指導教師與系主任同意認可。
四、每位教師每年至多指導一位博士班研究生為原則。
五、欲更換指導教授時，須經原指導教授與新指導教授簽章同意並填妥更換指導教授同意單，送至本系辦公室，由系主任簽章認可。

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第八條 博士學位候選人資格考核

- 一、系主任為博士候選人資格考試之總召集人。
- 二、資格考試以口試方式行之。
- 三、資格考時程：博士班於完成第一學年課程後得申請資格考。資格考一年舉行二次，於開學後兩個月內舉行。
- 四、資格考試次數以兩次為限。

第九條 博士學位候選人論文考核

- 一、本系博士班研究生論文考核委員會由指導教授召集組成。此委員會，置委員五人，其中三分之一以上應為校外委員。委員需為具博士學位之助理教授以上資格者。
- 二、指導教授須於博士學位論文口試前自行召開二次論文考核委員會，此委員會應評估該研究生之修課內容、論文研究進度摘要及成果，並送至系辦公室備查。

第十條 申請博士學位論文口試

- 一、博士學位候選人資格考試及格。
- 二、須完成兩次論文考核委員會。
- 三、著作發表符合本系規定。
- 四、博士學位考試以 70 分為通過標準。
- 五、博士學位考試委員會置委員五至九人，其中校外委員需至少三人，校內委員至少二人。
- 六、博士學位考試委員，應對博士學位候選人之研究領域有專門研究，並具有下列資格之一：
 - (一)現任或曾任教授、副教授。
 - (二)中央研究院院士、現任或曾任中央研究院研究員、副研究員。
 - (三)獲有博士學位，且在學術上著有成就。
 - (四)研究領域屬於稀少性或特殊性學科，且在學術或專業上著有成就。
- 前項第三款、第四款資格之認定基準由系務會議定之。
- 七、博士學位考試成績不及格而其修業年限尚未屆滿，得舉行重考，重考以一次為限，重考之口試委員相關費用由該研究生自行負擔。
- 八、博士學位論文前經取得他種學位之論文不得再行提出。
- 九、口試通過後一個月內將論文電子檔光碟片一份存檔於本系。
- 十、已授予之論文學位發現有抄襲或舞弊情事，經調查屬實者，撤銷其學位及追繳已發之學位證書。
- 十一、學位論文應符合系(所)專業領域，若系(所)主管或指導教授對學生學位論文所屬領域有疑義時，應提送「學生學位論文之專業符合檢核委員會」審議。

第十一條 口試及申請

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- 一、申請口試者於考前七日提出。
- 二、口試期間：每年6月1日至7月31日或1月1日至31日。
- 三、畢業典禮當天及前後三天不得安排口試。
- 四、口試於提出申請後，務必詳填口試確定日期、時間及口試題目(請考生先行與所有口試委員確定時間、日期)，將申請表格送交系辦公室後不得再作修正，以利聘書寄發、教室安排、評分表及評分結果表之製作。

第十二條 研究生兼職規定

- 一、研究生於在學期間，領有教育部設置之獎、助學金者，嚴禁校外兼職。
- 二、研究生於在學期間，未領有教育部設置之獎、助學金者，經就讀系主任之同意，得兼任與其研究性質相關之校內外職務，系主任及指導教授並得視其研究成績，酌情核減每學期修習學分數。
- 三、研究生新生報到或註冊時，應據實填報有無兼職情形，如係公私機構在職人員應繳驗離職證明書或經就讀系主任認可之研究性質相關服務機構入學同意書。
- 四、研究生就學期間，如有兼職或離職等變動情形，應隨時向系主任及指導教授報備。
- 五、研究生如有違反本要點各項規定而兼任職務，或有虛偽不實之填報者，應嚴予處分，其領有教育部獎、助學金者，應追回繳庫。

第十三條 本辦法如有未盡事宜，均依照本校學則及相關規定辦理。

第十四條 本辦法經系務會議審議、院務會議及教務會議通過後公告實施，修正時亦同。

※相關附件： 無

※修正記錄：

- 098年03月16日 97學年度第2學期第1次系務會議通過
- 098年03月20日 97學年度第2學期第1次院務會議通過
- 098年06月10日 97學年度第2學期第3次教務會議通過
- 099年03月18日 98學年度第2學期第1次系務會議修正通過
- 099年04月01日 98學年度第2學期第1次院務會議通過
- 099年05月28日 98學年度第2學期第2次教務會議通過
- 100年08月24日 100學年度第1學期第1次系務會議修正通過
- 100年08月31日 100學年度第1學期第1次院務會議通過
- 100年10月17日 100學年度第1學期第2次教務會議通過
- 101年02月21日 100學年度第2學期第1次系務會議修正通過
- 101年03月12日 100學年度第2學期第1次院務會議通過
- 101年03月20日 100學年度第2學期第1次教務會議通過
- 101年06月26日 100學年度第2學期第4次系務會議修正通過
- 101年08月22日 101學年度第1學期第1次院務會議通過

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101 年 09 月 10 日 101 學年度第 1 學期第 1 次教務會議通過
102 年 09 月 11 日 102 學年度第 1 學期第 1 次系務會議修正通過
102 年 10 月 08 日 102 學年度第 1 學期第 2 次院務會議通過
102 年 11 月 06 日 102 學年度第 1 學期第 2 次教務會議通過
103 年 06 月 20 日 102 學年度第 2 學期第 4 次系務會議修正通過
103 年 07 月 17 日 102 學年度第 2 學期第 3 次院務會議修正通過
103 年 07 月 29 日 102 學年度第 2 學期第 3 次教務會議通過
103 年 12 月 19 日 103 學年度第 1 學期第 3 次系務會議修正通過
103 年 12 月 26 日 103 學年度第 1 學期第 2 次院務會議通過
104 年 03 月 06 日 103 學年度第 2 學期第 1 次系務會議修正通過
104 年 03 月 12 日 103 學年度第 2 學期第 1 次院務會議通過
104 年 03 月 31 日 103 學年度第 2 學期第 1 次教務會議修正通過
105 年 04 月 14 日 104 學年度第 2 學期第 1 次系務會議修正通過
104 年 05 月 04 日 104 學年度第 2 學期第 2 次院務會議通過
105 年 06 月 01 日 104 學年度第 2 學期第 3 次教務會議修正通過
105 年 09 月 13 日 105 學年度第 1 學期第 1 次系務會議修正通過
105 年 10 月 05 日 105 學年度第 1 學期第 1 次院務會議修正通過
105 年 10 月 27 日 105 學年度第 1 學期第 2 次教務會議通過
109 年 06 月 18 日 108 學年度第 2 學期第 1 次系務會議修正通過
109 年 08 月 27 日 109 學年度第 1 學期第 1 次院務會議修正通過
109 年 09 月 17 日 109 學年度第 1 學期第 1 次教務會議修正通過
111 年 02 月 21 日 110 學年度第 2 學期第 1 次系務會議通過
111 年 05 月 20 日 110 學年度第 2 學期第 2 次院務會議通過
111 年 06 月 09 日 110 學年度第 2 學期第 2 次教務會議修正通過
113 年 03 月 21 日 112 學年度第 2 學期第 1 次系務會議修正通過
113 年 04 月 02 日 112 學年度第 2 學期第 2 次院務會議通過
113 年 04 月 23 日 112 學年度第 2 學期第 2 次教務會議通過

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Regulations for the Doctoral Program in the Department of Nutrition, Chung Shan Medical University

- Article 1** These regulations are established by Article 72 of the "Academic Regulations of Chung Shan Medical University."
- Article 2** Degree Conferment.
Students who meet the graduation requirements of the doctoral program in the Department of Nutrition shall be awarded the Doctor of Science degree by the regulations of degree conferment.
- Article 3** Duration of Study.
The study duration for the doctoral program in the Department of Nutrition is 2 to 7 years.
- Article 4** Student Status.
- (1) With approval, Students in the Department may concurrently pursue degrees at the University or other domestic or foreign universities. Students applying for dual enrollment must submit their application to the original department they are enrolled in and obtain approval from the department chair, dean, director of academic affairs, and president. Students found to be pursuing dual enrollment without permission will face expulsion.
 - (2) Student leave of absence and withdrawal shall be handled by the "Regulations for Leave of Absence for Students of Chung Shan Medical University" and the "Academic Regulations of Chung Shan Medical University."
- Article 5** Credits and Courses.
- (1) Graduation requires a minimum of 38 credits (20 required credits, 6 elective credits, and 12 credits for the doctoral dissertation). Starting from the 2013 academic year, students enrolled in the program must earn at least 30 credits for graduation (14 required credits, 4 elective credits, and 12 credits for the doctoral dissertation).
 - (2) The Department offers required and elective courses, and students must adhere to the prescribed course requirements. A passing grade is defined as 70 or above.
 - (3) If a student is absent from the "Special Topics Discussion" course three or more times (including three times), their final grade for the system will be considered a failing grade, and they must retake it.
 - (4) Before graduation, doctoral students must complete two papers and publish them as the first author in journals indexed by SCI, SSCI, or SCIE with an

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Impact Factor (Acceptance with proof is acceptable), and the English name of the Department must be included in the publication.

- (5) Completing the "Academic Research Ethics Education Course" is required (can be completed through self-study on an online teaching platform and passing an online test). Failure to complete this course or pass the test will result in ineligibility to apply for the degree examination.

Article 6 Leave of Absence.

Leave of absence rules shall follow the "Leave of Absence Regulations for Students of Chung Shan Medical University."

Article 7 Selection of Supervisors.

- (1) When choosing a thesis advisor, graduate students in the Department should consider the advisor's expertise, experience, learning environment, and their own research goals. The agreement form from the thesis advisor must be submitted to the Department office within one month after the start of the first semester of the academic year.
- (2) The thesis advisor must be a full-time professor or associate professor in the Department for at least three years (this regulation does not apply to students directly entering the doctoral program without completing a master's degree).
- (3) Graduate students may have co-advisors from external academic institutions with expertise in the field, but the consent of the primary advisor and department chair must be obtained and recognized.
- (4) As a principal, each teacher may supervise one doctoral student yearly.
- (5) To change the thesis advisor, the student must obtain the signatures of both the current and new advisors on the "Change of Thesis Advisor Agreement Form" and submit it to the Department office for approval by the department chair.

Article 8 Qualification Examination for Doctoral Degree Candidates.

- (1) The department chair serves as the convener of the qualification examination for doctoral degree candidates.
- (2) The qualification examination is conducted in an oral format.
- (3) The qualification examination is held twice a year for doctoral candidates who have completed the program's first year. It takes place within two months after the start of the academic year.
- (4) The qualification examination is limited to two attempts.

Article 9 Thesis Examination for Doctoral Degree Candidates.

- (1) The thesis advisor convenes the thesis examination committee for doctoral candidates in the department. The committee comprises five members, with at

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least one-third being external members. The committee members must hold a doctoral degree and qualify as assistant professors or higher.

- (2) Before the oral defense of the doctoral thesis, the thesis advisor must convene the thesis examination committee twice to evaluate the student's coursework, research progress summary, and achievements. The results should be submitted to the department office for reference.

Article 10 Application for Doctoral Thesis Defense.

- (1) The candidate must pass the qualification examination for the doctoral degree.
- (2) The candidate must have completed two thesis examination committee meetings.
- (3) The publication of works must comply with the department's regulations.
- (4) The passing grade for the doctoral degree examination is 70 or above.
- (5) The doctoral degree examination committee consists of five to nine members, with at least three external and two internal members from the university.
- (6) The doctoral degree examination committee members must have specialized research expertise in the candidate's research field and meet one of the following qualifications: a) Current or former professors or associate professors. b) Academicians of the Academia Sinica, current or former researchers, or associate researchers of the Academia Sinica. c) Holders of a doctoral degree with significant academic achievements. d) Research fields that are rare or specialized, with notable academic or professional achievements. The departmental affairs meeting shall determine the criteria for recognizing the qualifications in the third and fourth items above.
- (7) If a candidate fails the doctoral degree examination but still needs to complete the maximum study period, they may be granted a reexamination. Only one review is allowed, and the candidate is responsible for the relevant expenses of the examination.
- (8) Previously submitted theses for other degrees cannot be resubmitted for the doctoral dissertation.
- (9) Within one month after passing the oral defense, one copy of the thesis in electronic format must be archived in the department.
- (10) If plagiarism or cheating is discovered in a previously awarded thesis and it is confirmed after investigation, the degree will be revoked, and the issued degree certificate must be returned.
- (11) The doctoral thesis should be aligned with the professional field of the department. Suppose there are doubts about the area of the student's view from

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the department head or thesis advisor. It should be submitted to the "Professional Compliance Review Committee for Student Theses" for review.

Article 11 Oral Defense and Application

- (1) Application for the oral defense must be submitted seven days before the examination.
- (2) The oral defense period is from June 1st to July 31st or from January 1st to January 31st each year.
- (3) The oral defense should not be scheduled on the day of or three days before or after the graduation ceremony.
- (4) After applying, it is necessary to provide detailed information on the confirmed date, time, and topics of the oral defense (candidates should confirm the time and date with all the oral defense committee members in advance). No further modifications can be made to the application form after it has been submitted to the department office to facilitate the issuance of appointment letters, classroom arrangements, and the production of evaluation forms and result sheets.

Article 12 Part-Time Employment Regulations for Graduate Students

- (1) Graduate students who receive scholarships or financial aid established by the Ministry of Education are strictly prohibited from engaging in part-time work outside the university.
- (2) Graduate students who do not receive scholarships or financial aid established by the Ministry of Education may, with the consent of the department chair, take on part-time positions related to their research nature, both within and outside the university. The department chair and thesis advisor may reduce the credits each semester based on the student's research performance.
- (3) When new graduate students register or enroll, they should truthfully report whether they have part-time employment. Suppose they are currently employed in public or private organizations. In that case, they should provide a certificate of resignation or an admission consent form from a research-related service institution approved by the department chair.
- (4) During enrollment, graduate students should report any changes in part-time employment or resignation to the department chair and thesis advisor.
- (5) Graduate students who violate the regulations regarding part-time employment or provide false information in their reports will be subject to disciplinary action, and their scholarships or financial aid provided by the Ministry of Education will be recalled and repaid.

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Article 13 Any matters not covered in these regulations shall be handled by the university's academic laws and relevant provisions.

Article 14 These regulations will be announced and implemented after being reviewed by the departmental meeting and approved by the academic meeting and the academic affairs meeting. The same applies to amendments.