

法規名稱	中山醫學大學公共衛生學系博士班修業辦法 Regulations for the Doctoral Program in the Department of Public Health at Chung Shan Medical University	最新修正日期	115/05/21
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中山醫學大學公共衛生學系博士班修業辦法【修正後】

- 第一條 本系博士班修業辦法依據「中山醫學大學學則」第七十二條規定訂定之。
- 第二條 學位授予
本系博士班符合畢業資格者，依學位授予法規定授予以理學博士學位（Doctor of Philosophy Ph.D.）。
- 第三條 修業年限二-七年。
- 第四條 學籍
一、本系博士班學生經核准得同時在本校或國內外大學修讀學位。本系博士班學生申請雙重學籍應向原就讀系所提出，須經系所主任、院長、教務長及校長核可。未經核准經查出者以退學處分。
二、學生休學、退學辦法依「中山醫學大學學生休學辦法」及「中山醫學大學學則」辦理。
- 第五條 學分及課程
畢業學分數需達三十學分（含論文）：畢業論文（十二學分）、必修科目（十學分），尚需修滿八學分選修課程。
- 第六條 上課及請假規則
本系博士班研究生請假，須依規定登入學生資訊系統請假，每一學期缺課時數累計達該課程時數四分之一者，給予不及格成績。請假規則依「中山醫學大學學生請假規則」辦理。
- 第七條 選定指導教授規則
本系博士班研究生，一律以本系專任教授或專任副教授三年以上資格者擔任其論文指導教授為限。
- 第八條 博士班學位候選人資格考核：
一、筆試。
二、需修完必修課程後，得申請博士學位候選人資格考。次數以兩次為限。
- 第九條 博士班研究生申請學位論文考試：
一、論文考核於第三學年上學期開始，每年至少考核一次，最後一次是論文完稿考核，通過後才可提博士學位論文考試。
二、博士班研究生經資格考試及格，並完成下列事項，於規定修業年限內，經論文考核委員會核可，提出學位論文考試之申請。
（一）完成本系博士班規定應修課程。
（二）完成博士論文完稿考核。
（三）博士畢業前發表著作需符合本系博士班規定。

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(四) 博士畢業前英文能力需符合本系博士班規定。

三、申請學位論文考試須經指導教授同意，於考前一個月，依照規定格式檢送繕印論文與提要向本系辦理。申請書請向本系辦公室索取，學位考試以口試行之，必要時亦舉行筆試。

四、論文考試成績不及格，得於次學期或學年舉行重考，重考以一次為限。

五、申請學位論文考試須經指導教授同意，於考前一個月，依照規定格式檢送繕印論文與提要向本系辦理。申請書格式請向本系辦公室索取，學位考試以口試行之，必要時亦舉行筆試。

六、論文口試通過後一個月內將規定格式的論文繳交至系辦公室，逾期將視為口試不通過。

七、成績以一百分為滿分，七十分為及格。

第十條 學位論文應符合系(所)專業領域，若系(所)主管或指導教授對學生學位論文所屬領域有疑義時，應提送「學生學位論文之專業符合檢核委員會」審議。

第十一條 博士學位口試及申請時間

一、申請期間：每年五月一日至三十一日或十二月一日至三十一日。

二、口試期間：每年六月一日至七月三十一日或一月一日至三十一日。

三、本系博士班學生辦理畢業離校程序前，須繳交定稿學位論文之「學位論文學術倫理暨原創性比對聲明書」及「論文比對系統檢測報告」電子檔至系辦公室存查，其比對相似度排除目錄、參考文獻及附件，其比對相似度應低於百分之三十。如未符合所訂標準，須敘明具體理由並經指導教授確認，始得辦理離校手續。

第十二條 研究生兼職規定要點

一、研究生於在學期間，未領有教育部設置之獎、助學金者，經就讀系所主管之同意，得兼任與其研究性質相關之校內外職務，系主任及指導教授並得視其研究成績，酌情核減每學期修習學分數。

二、研究生新生報到或註冊時，應據實填報有無兼職情形。

三、研究生於在學期間，領有教育部設置之獎、助學金者，嚴禁校外兼職。

四、研究生於在學期間，如有兼職或離職等變動情形，應隨時向系主任及指導教授報備。

五、研究生如有違反本要點各項規定而兼任職務，或有虛偽不實之填報者，應嚴予處分，其領有教育部獎、助學金者，應追回繳庫。

第十三條 本辦法各項規定依本系博士班各項實施要點辦理。

第十四條 本辦法如有未盡事宜，均依照本校學則規定辦理。

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第十五條 本辦法經系務會議審議，院務會議及教務會議通過後公告實施，修正時亦同。

※相關附件： 無

※修正記錄：

100年01月24日	系務會議通過
100年01月26日	第三次院務會議修正通過
100年03月31日	第一次教務會議修正通過實施
104年03月09日	103學年度第2學期第1次系務會議修正通過
104年03月12日	103學年度第2學期第1次院務會議修正通過
104年03月31日	103學年度第2學期第1次教務會議修正通過
110年08月05日	110學年度第1學期第1次系務會議修正通過
110年08月18日	110學年度第1學期第1次院務會議修正通過
110年09月07日	110學年度第1學期第1次教務會議修正通過
111年03月08日	110學年度第2學期第1次系務會議修正通過
111年05月20日	110學年度第2學期第2次院務會議通過
111年06月09日	110學年度第2學期第2次教務會議通過
113年06月19日	112學年度第2學期第3次系務會議修正通過
113年08月13日	113學年度第1學期第1次院務會議修正通過
113年09月05日	113學年度第1學期第1次教務會議通過
114年04月29日	113學年度第1學期第2次系務會議通過
114年05月22日	113學年度第1學期第2次院務會議通過
114年06月05日	113學年度第2學期第2次教務會議通過
114年11月10日	114學年度第1學期第1次系務會議通過
115年04月08日	114學年度第2學期第1次院務會議通過
115年05月21日	114學年度第2學期第2次教務會議通過

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中山醫學大學公共衛生學系 學位論文學術倫理暨原創性比對聲明書

1. 本人瞭解並保證所撰論文完全遵守著作權法及學術倫理，論文如有涉及造假、變造、抄襲、由他人代寫，或其他一切有違著作權及學術倫理之舞弊情事，經查屬實，本人除願意負起法律責任，並根據「中山醫學大學研究生學位考核辦法」辦理，無條件同意由教育部及中山醫學大學註銷本人之學位，絕無異議。
2. 本人之學位論文已確實經本校論文原創性比對系統檢核，論文原創性比對相似度為_____ %，符合系上規定【碩、博士畢業論文在排除目錄、參考文獻及附錄後之比對相似度應低於**30%**，如未符合標準，須敘明具體理由並經指導教授確認】。

聲明人：

學 號：

中華民國_____年_____月_____日

指導教授簽章：

共同指導教授簽章（無免）：

系所主管簽章：

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Regulations for the Doctoral Program in the Department of Public Health at Chung Shan Medical University

- Article1** The regulations for the doctoral program in this department are established in accordance with Article 72 of the Academic Regulations of Chung Shan Medical University.
- Article2** Degree Conferral
Students in the doctoral program of this department who meet the graduation requirements shall be awarded the Doctor of Philosophy (Ph.D.) degree in accordance with the Degree Conferral Act.
- Article3** The duration of study shall be between two and seven years.
- Article4** Student Status
1. Doctoral students in this department may, upon approval, pursue degrees concurrently at Chung Shan Medical University or other domestic or international universities. Applications for dual enrollment must be submitted to the original department and approved by the department chair, dean, academic affairs director, and university president. Students found to be enrolled without proper authorization shall be subject to expulsion.
 2. Regulations regarding student leave of absence or withdrawal shall follow the “Leave of Absence Regulations for Students of Chung Shan Medical University” and the university’s Academic Regulations.
- Article5** Credits and Curriculum
A minimum of 30 credits is required for graduation, including: 12 credits for the doctoral dissertation, 10 credits for required courses, and an additional 8 credits from elective courses.
- Article6** Attendance and Leave Regulations
Doctoral students in this department must apply for leave through the Student Information System in accordance with university regulations. If a student’s total hours of absence in a given course exceed one-fourth of the course hours in a semester, a failing grade will be assigned. Leave procedures shall be handled in accordance with the “Leave Regulations for Students of Chung Shan Medical University.”
- Article7** Regulations for Selecting Thesis Advisors
Doctoral students in this department must choose a thesis advisor who is a full-time professor or has served as a full-time associate professor in the

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department for at least three years.

Article 8 Qualification Examination for Doctoral Candidacy:

1. Written examination.
2. Students may apply for the doctoral candidacy qualification examination only after completing all required courses. The examination may be taken no more than twice.

Article 9 Application for Doctoral Dissertation Examination:

1. Dissertation evaluations shall begin in the first semester of the third academic year and be conducted at least once per year. The final evaluation must be for the completed dissertation draft, and only upon passing this evaluation may the student apply for the doctoral dissertation examination.
2. Doctoral students who have passed the candidacy qualification examination and completed the following requirements within the prescribed study period may apply for the dissertation examination upon approval by the Dissertation Evaluation Committee:
 - (1) Completion of all required courses in the doctoral program.
 - (2) Completion and approval of the final dissertation draft evaluation.
 - (3) Publication of academic work in accordance with departmental regulations.
 - (4) Fulfillment of English proficiency requirements as stipulated by the department.
3. Applications for the dissertation examination must be approved by the thesis advisor and submitted to the department one month prior to the examination date. The printed dissertation and abstract must follow the required format. Application forms are available at the department office. The examination shall be conducted orally, with a written test administered if necessary.
4. If the student fails the dissertation examination, a re-examination may be held in the following semester or academic year. Only one re-examination is permitted.
5. Applications must be approved by the thesis advisor and submitted one month before the examination, with the printed dissertation and abstract prepared in the required format. Application forms are available at the department office. The examination shall be conducted orally, with a written test administered if necessary.

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6. Students must submit the final formatted dissertation to the department office within one month after passing the oral examination. Late submission will be considered a failure of the oral examination.
7. The examination is graded on a scale of 100 points, with 70 points as the passing score.

Article10 The doctoral dissertation must align with the academic field of the department. If the department chair or thesis advisor has doubts regarding the relevance of the dissertation's subject area, the case shall be submitted to the "Committee for Evaluating the Academic Relevance of Student Dissertations" for review.

Article11 Oral Examination and Application Period for Doctoral Degree

1. Application Period: May 1 to May 31 or December 1 to December 31 each year.
2. Oral Examination Period: June 1 to July 31 or January 1 to January 31 each year.
3. Before completing the graduation and departure procedures, doctoral students must submit the final version of their dissertation along with the following electronic documents to the department office for recordkeeping: "Declaration of Academic Ethics and Originality Comparison for Doctoral Dissertation" "Doctoral Dissertation Similarity Check Report". The similarity index must exclude the table of contents, references, and appendices, and must be below 30%. If the similarity exceeds the specified threshold, a detailed explanation must be provided and confirmed by the doctoral dissertation advisor before the student may proceed with the graduation clearance process..

Article12 Guidelines for Graduate Student Employment

1. Graduate students who do not receive scholarships or grants from the Ministry of Education may, with the approval of their department supervisor, hold on-campus or off-campus positions related to their research. The department chair and thesis advisor may, based on the student's research performance, appropriately reduce the number of credits required per semester.
2. Upon enrollment or registration, graduate students must truthfully report any employment status.
3. Graduate students who receive scholarships or grants from the

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Ministry of Education are strictly prohibited from holding off-campus employment.

4. During their studies, graduate students must promptly report any changes in employment status, including new jobs or resignations, to the department chair and thesis advisor.
5. Students who violate these regulations by taking unauthorized employment or submitting false information shall be subject to disciplinary action. Those receiving Ministry of Education scholarships or grants must return the funds to the government.

Article13 Implementation Guidelines

All provisions of these regulations shall be carried out in accordance with the implementation guidelines of the doctoral program in this department.

Article14 Supplementary Provisions

Any matters not covered by these regulations shall be handled in accordance with the Academic Regulations of Chung Shan Medical University.

Article15 Approval and Amendments

These regulations shall take effect following approval by the Department Affairs Meeting, the College Affairs Meeting, and the Academic Affairs Meeting. Amendments shall follow the same procedure.

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Chung Shan Medical University Department of Public Health Declaration of Academic Ethics and Originality Comparison for Doctoral Dissertation

1. I understand and guarantee that the thesis I have written fully complies with copyright laws and academic ethics. If the thesis is found to involve fabrication, falsification, plagiarism, ghostwriting, or any other fraudulent behavior that violates copyright or academic ethics, I am willing to bear legal responsibility and accept the handling procedures in accordance with the “Chung Shan Medical University Graduate Degree Examination Regulations.” I unconditionally agree that the Ministry of Education and Chung Shan Medical University may revoke my degree without objection.
2. My dissertation has been thoroughly checked using the university’s originality comparison system. The similarity index of the originality comparison is _____%, which complies with departmental regulations [For doctoral dissertation, the similarity index—excluding the table of contents, references, and appendices—must be below 30%. If the standard is not met, a specific explanation must be provided and confirmed by the advisor].

Declarant:

Student ID:

Date:

(Year / Month / Day, Republic of China calendar)

Advisor’s Signature:

Co-Advisor’s Signature (if applicable):

Department Chair’s Signature: