

法規名稱	中山醫學大學公共衛生學系博士班各項實施要點 Implementation Guidelines for the Doctoral Program in the Department of Public Health at Chung Shan Medical University	最新修正日期	115/04/08
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中山醫學大學公共衛生學系博士班各項實施要點【修正後】

- 一、本要點經系務會議審議，院務會議通過後公告實施，修正時亦同。
- 二、論文考核、學位考試這二階段之委員會之組成必須相同。
- 三、學校補助博士學位考試一次之委員費用，依學校規定未通過畢業論文口試之研究生，可補考一次，第二次口試之一切費用由研究生負擔。
- 四、英文能力檢定及格標準
通過全民英檢中級檢定及格標準或其他校外具公信力之英文能力檢定考試所訂定之同全民英檢中級認定標準。
- 五、選定指導教授規則
 - (一)、指導教授需為本系編制內的專任教授或副教授三年以上；若為助理教授需與系內副教授以上共同指導。
 - (二)、近三年內曾發表一篇SCI或SSCI之原始著作論文，且須為該文之第一作者或通訊作者。
 - (三)、該老師若有博士班修業年限最後一年之指導學生，則不得再招收學生。
 - (四)、研究生之原指導教授因退休，得以兼任教師擔任共同指導教師。
 - (五)、論文指導教授同意單，請於第一學年度第二學期結束前送系辦公室存查，由系主任簽章認可。
- 六、學分及課程
 - (一)、畢業學分數需達三十學分（含論文）。
 - (二)、博士班研究生除畢業論文（十二學分）及必修科目（十學分）含社區健康與衛生（二學分）、專題討論（八學分），尚需修滿八學分選修課程。成績以一百分為滿分，七十分為及格。
 - (三)、選修課程，曾修習及格且修習時間五年內者，可抵免最多六學分。
 - (四)、原則同意校際選課，但限制不得超過選修總學分的三分之一，選課確認授權由指導教授決定。
 - (五)、須完成「學術研究倫理教育課程」（可透過網路教學平台自行觀看且通過線上測驗達及格標準），未完成本課程或未通過測驗者不得申請學位考試。
- 七、博士班學位候選人資格考核要點如下：
 - (一)、本系系主任為博士候選人資格考試之總召集人，並設置資格考試委員會。
 - (二)、筆試：科目二科，一科為「社區健康與衛生」，由資格考委員命題；另一科由「高等流行病學」、「衛生政策管理特論」、「高等環境衛生學」三科中選一科，由系主任邀請相關領域老師命題，考試成績以

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七十分通過為標準。

(三)、需修完必修課程「社區健康與衛生」後，得申請博士學位候選人資格考核。資格考於第二學年開始，第三學年內完成。資格考次數以二次為限。

(四)、申請時間及考試時間

申請期間：每年五月一日至三十一日或十二月一日至三十一日。

考試期間：每年六月一日至七月三十一日或一月一日至三十一日日。

八、博士班研究生申請學位論文考試準則如下：

(一)、論文考核於第三學年上學期開始，**畢業前**至少考核一次，最後一次是論文完稿考核，通過後才可提博士學位考。

(二)、博士班研究生經資格考試及格，並完成下列事項，於規定修業年限內，經論文考核委員會核可，提出學位考試之申請。

1、完成本系博士班規定應修課程。

2、完成博士論文完稿。

3、著作發表，博士畢業前必須以第一作者發表論文，論文需符合下列要求：

(1)、至少兩篇 (SCIE / SSCI/ESCI) 之論文 (論文接受即可，需附上證明函)。**論文須《Journal Citation Reports**

(JCR)》收錄，且具有 Impact Factor 之期刊。

(2)、以 TSSCI 論文著作發表，必須再搭配一篇 SCIE 或 SSCI 或 ESCI 之論文。

(3)、兩篇論文中的單位須列名「中山醫學大學公共衛生學系」名稱。

(4)、發表論文著作內容必須與博士論文內容相關。

(5)、發表的兩篇論文中，指導教授須為至少一篇之通訊作者；另外一篇論文的作者群必須將指導教授列名為其中。

4、英文能力需符合本系博士班規定，英文能力檢定及格標準為通過全民英檢中級檢定或其他校外具公信力之英文能力檢定考試所訂定之同全民英檢中級認定之標準。

(1)、配套措施：曾參加校外英文能力檢定考試者，但未通過者，可參加校內「中山醫大英文能力檢測」(CEPT)中高級通過，取得合於「英文能力」畢業資格。

5、畢業前須參加至少一次國際研討會並以口頭或海報發表。

(三)、博士論文考核及學位論文考試委員會由其指導教授召集，委員會置五至九人，其中校外委員至少三人，校內委員至少二人，委員資格需符合本校博士學位考試委員提聘資格。

(四)、博士學位考試委員，應對博士學位候選人之研究領域有專門研究，並

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應具有下列資格之一者：

1、現任或曾任教授、副教授。

2、中央研究院院士、現任或曾任中央研究院研究員、副研究員。

3、獲有博士學位，且在學術上著有成就。

4、研究領域屬於稀少性或特殊學科，且在學術或專業上著有成就。

(五)、論文考試成績不及格，得於次學期或學年舉行重考，重考以一次為限。

(六)、申請學位考試須經指導教授同意，於考前一個月，依照規定格式檢送繕印論文與提要向本系辦理。申請書格式請向本系辦公室索取，學位考試以口試行之，必要時亦舉行筆試。成績以一百分為滿分，七十分為及格。

(七)、論文口試通過後一個月內將規定格式的論文繳交至系辦公室，逾期視同口試不通過。

九、獎助學金依「中山醫學大學研究生助學金實施辦法」辦理。

※相關附件： 無

※修正記錄：

100年01月24日	系務會議通過
101年11月07日	系務會議修訂通過
101年12月05日	系務會議修訂通過
102年09月06日	系務會議修訂通過
103年09月24日	系務會議修訂通過
103年12月17日	系務會議修訂通過
104年03月09日	103學年度第2學期第1次系務會議修訂通過
104年03月12日	103學年度第2學期第1次院務會議修訂通過
104年11月11日	104學年度第1學期第1次系務會議修訂通過
105年01月15日	104學年度第1學期第2次院務會議修正通過
105年06月22日	104學年度第2學期第3次系務會議修訂通過
105年07月12日	104學年度第2學期第3次院務會議修訂通過
109年07月01日	108學年度第2學期第2次系務會議修訂通過
109年08月27日	109學年度第1學期第1次院務會議修訂通過
112年12月05日	112學年度第1學期第3次系務會議修訂通過
113年03月06日	112學年度第2學期第1次院務會議修訂通過
113年06月19日	112學年度第2學期第3次系務會議修訂通過
113年08月13日	113學年度第1學期第1次院務會議修訂通過
114年04月29日	113學年度第2學期第1次系務會議修訂通過
114年05月22日	113學年度第2學期第1次院務會議修訂通過
114年11月10日	114學年度第1學期第1次系務會議修訂通過
115年04月08日	114學年度第2學期第1次院務會議修訂通過

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Implementation Guidelines for the Doctoral Program in the Department of Public Health at Chung Shan Medical University

- Article 1 These guidelines shall be implemented upon approval by the Department Affairs Meeting and the College Affairs Meeting, and shall be announced accordingly. The same procedure applies to any amendments.
- Article 2 The composition of the committee for the dissertation evaluation and the degree examination must be identical.
- Article 3 The university subsidizes the committee fees for one doctoral degree examination. According to university regulations, students who fail the oral defense of their dissertation may retake the examination once. All expenses for the second oral examination shall be borne by the student.
- Article 4 English Proficiency Requirements
Students must meet the standards of the GEPT (General English Proficiency Test) intermediate level or pass other externally administered and credible English proficiency tests that are recognized as equivalent to the GEPT intermediate level.
- Article 5 Regulations for Selecting Thesis Advisors
I. The thesis advisor must be a full-time professor or associate professor within the department with at least three years of service. If the advisor is an assistant professor, co-advising with a department faculty member at the rank of associate professor or above is required.
II. Within the past three years, the advisor must have published at least one original research article in an SCI or SSCI journal, and must be listed as the first author or corresponding author.
III. Faculty members who are currently advising students in their final year of the doctoral program may not accept new doctoral students.
IV. If a student's original advisor retires, the retired faculty member may continue to serve as a co-advisor in the capacity of adjunct faculty.
V. The thesis advisor agreement form must be submitted to the department office for record by the end of the second semester of the first academic year and approved by the department chair.
- Article 6 Credits and Curriculum
I. A minimum of 30 credits is required for graduation, including dissertation credits.

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II. Doctoral students must complete 12 credits for the dissertation and 10 credits of required courses, which include: Community Health and Hygiene (2 credits), Seminar (8 credits) In addition, students must complete 8 credits of elective courses. Grades are based on a 100-point scale, with 70 points as the passing score.

III. Elective courses previously completed within the past five years with passing grades may be transferred for up to 6 credits.

IV. Inter-university course enrollment is generally permitted, but may not exceed one-third of the total elective credits. Final approval of course selection is subject to the thesis advisor's authorization.

V. Students must complete the "Academic Research Ethics Education Course," which may be taken via the online learning platform and must be passed according to the required standards. Students who fail to complete or pass this course are not eligible to apply for the degree examination.

Article 7

Key Points for the Doctoral Candidacy Qualification Examination

I. The department chair serves as the chief convener of the doctoral candidacy qualification examination and establishes the Qualification Examination Committee.

II. Written Examination: Two subjects are required. One is Community Health and Hygiene, with questions prepared by the Qualification Examination Committee. The other is selected from one of the following three subjects: Advanced Epidemiology, Special Topics in Health Policy and Management, or Advanced Environmental Health. The department chair invites faculty members from the relevant field to prepare the exam questions. A score of 70 out of 100 is required to pass each subject.

III. Students may apply for the candidacy qualification examination only after completing the required course Community Health and Hygiene. The examination begins in the second academic year and must be completed by the end of the third academic year. Students may attempt the examination a maximum of two times.

IV. Application and Examination Periods:

- Application Period: May 1 to May 31 or December 1 to December 31 each year.
- Examination Period: June 1 to July 31 or January 1 to January 31 each year.

Article 8

Guidelines for Doctoral Students Applying for the Dissertation Examination

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I. Dissertation Evaluation Dissertation evaluations begin in the first semester of the third academic year and must be conducted at least **before graduation**. The final evaluation is for the completed dissertation draft. Only after passing this final evaluation may the student apply for the doctoral degree examination.

II. Eligibility for Application Doctoral students who have passed the candidacy qualification examination and completed the following requirements within the prescribed study period may apply for the degree examination upon approval by the Dissertation Evaluation Committee:

- Completion of all required courses in the doctoral program.
- Completion of the final version of the doctoral dissertation.
- Publication Requirements: Before graduation, students must publish as first author, with the following conditions:

A.At least two original research papers accepted by **SCIE or SSCI or ESCI** journals (thesis acceptance is sufficient; a letter of proof must be attached).

The thesis must be submitted to a journal that is indexed by Journal Citation Reports (JCR) and possesses an Impact Factor.

B.If one paper is published in a TSSCI journal, it must be accompanied by another paper in an **SCIE** or **SSCI or ESCI** journal.

C.Both papers must list “Department of Public Health, Chung Shan Medical University” as the institutional affiliation.

D.The content of the published papers must be related to the doctoral dissertation.

E.The thesis advisor must be the corresponding author of at least one paper, and must be listed as a co-author on the other.

- English Proficiency: Students must meet the department’s English proficiency standards, which include passing the GEPT intermediate level or an equivalent, credible external English proficiency test.

A.Supplementary Option: Students who fail external English tests may take the Chung Shan Medical University English Proficiency Test (CEPT) and pass at the upper-intermediate level to fulfill the graduation requirement.

- Participation in at least one international academic conference before graduation, with either an oral or poster presentation.

III. Dissertation and Degree Examination Committee The committee is convened by the thesis advisor and consists of 5 to 9 members, including at least 3 external

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members and at least 2 internal members. All members must meet the university's qualifications for doctoral examination committee appointment.

IV. Committee Member Qualifications Committee members must have expertise in the candidate's research field and meet at least one of the following criteria:

- Current or former professor or associate professor.
- Academician or current/former researcher or associate researcher at Academia Sinica.
- Holder of a doctoral degree with significant academic achievements.
- Expert in a rare or specialized academic field with notable scholarly or professional accomplishments.

V. Re-examination Policy Students who fail the dissertation examination may retake it once in the following semester or academic year. Only one re-examination is allowed.

VI. Application Procedure Applications must be approved by the thesis advisor and submitted to the department one month before the examination date. The printed dissertation and abstract must follow the required format. Application forms are available at the department office. The examination is primarily oral, with a written test administered if necessary. A score of 70 out of 100 is required to pass.

VII. Final Submission Students must submit the final formatted dissertation to the department office within one month after passing the oral examination. Late submission will be considered a failure of the oral examination.

Article 9

Scholarships and financial aid shall be administered in accordance with the "Implementation Guidelines for Graduate Student Scholarships at Chung Shan Medical University."